

Practical Guide: Business Plan on Prevention and Ecodesign

This guide is intended to facilitate the flow of tasks to resolve all the issues surrounding the Prevention and Ecodesign Business Plans (PEPE) regulated in article 18 of Royal Decree 1055/2022 on packaging and packaging waste.

The first step is to check whether the company is obliged to participate in a Plan or whether it wants to participate on a voluntary basis. **Companies that are obliged** to submit a Business Plan for Prevention and Ecodesign (hereafter 'PEPE') are those that place on the market quantities in weight (tonnes) above the following thresholds **for all packaging** (household + commercial + industrial):

GLASS	STEEL	ALUMINIUM	PLASTICS	WOOD	PAPER/CARDBOARD	MISCELLANEOUS
250 t	50 t	30 t	20 t	20 t	15 t	300 t*

* If several materials are involved and each of them individually does not exceed the above amounts

To submit a PEPE, whether you are obliged or want to do so voluntarily, you can do so in one of two ways; individually, or through a PRO.

The producer is the only one with the capacity to carry out the tasks of determining what type of prevention measures can be applied to their packaging; these will be their specific tasks in both an individual and a collective Plan. However, Procircular can take on a series of tasks that would otherwise have to be carried out by each company in an individual Plan.

WHAT DOES PROCIRCULAR DO IN THE COLLECTIVE PLAN?	SPECIFIC TASKS OF THE PRODUCER
<p>Drawing up the Plan and submitting it every 5 years, as well as responding to the possible requirements of the authorities and implementing the necessary control mechanisms.</p> <p>Write the final report reflecting achievements</p>	<p>Plan the measures you plan to implement, report on them and implement these improvements on your packaging.</p> <p>Submit the packaging declaration with all the necessary data.</p>

Procircular, as PRO, offers its member companies a Prevention and Ecodesign Business Plan ([click here to see the PEPE](#)) in which you can participate by following the steps below:

- 1- Be a member of Procircular
- 2- Fill in the [commitment to join the Plan](#), sign it and send it to planes@procircular.es.
- 3- Fill in the [initial questionnaire of prevention measures](#) in which the company's forecasts for the period of validity of the Plan (2024-2028) are reported, which has this aspect

QUESTIONNAIRE ON PREVENTION MEASURES 2024 2028

BUSINESS NAME	
NIF	

			YEAR OF IMPLEMENTATION										Description of the type of actions envisaged
			MARK THE NUMBER OF ACTIONS TO BE UNDERTAKEN FOR EACH YEAR OF THE PLAN AND QUANTIFY THEIR SCOPE										
MEASURE	ACTIONS	Units of measurement	2024		2025		2026		2027		2028		
			No. of actions	Outreach	No. of actions	Outreach	No. of actions	Outreach	No. of actions	Outreach	No. of actions	Outreach	
PACKAGING WEIGHT REDUCTION													
REDUCTION OF UNIT WEIGHT	Apply technological innovations in the packaging system (weight reduction, improved strength, production processes that tolerate lighter packaging, etc.)	Kg reduced											
	Modify product characteristics while maintaining product functionality to reduce the amount of packaging required.	Kg reduced											
	Optimisation of packaging design to allow for weight improvements	Kg reduced											
FORMAT OPTIMISATION	Elimination of technical voids in primary packaging, maintaining the dimensions and characteristics of the packaging and increasing the quantity of product contained.	Kg reduced											
	Increase in the number of containers transported per shipping unit, reducing the number of pallets, films, corner protectors, etc. required per shipment.	Kg reduced											
	Adaptation from secondary to primary packaging or vice versa	Kg reduced											
	Increase in the capacity of the containers by improving their Kt/Kp ratio.	Kg reduced											
	Improvement in the number and characteristics of secondary packaging used to market primary	Kg reduced											

- 4- After completing the above steps, the company will receive the commitment of adhesion signed by Procircular, confirming its incorporation to the Plan.
- 5- The company must report annually on the measures planned and their degree of implementation for the 5-year duration of the Plan and collaborate with the control measures established in the Plan.
- 6- Contribute to the costs of the Plan at the following rates, which, if modified, will be communicated before 15 September each year:

- Initial costs for the elaboration of the Plan - 90€ (one-off payment on joining the SPPE 2024-2028)
- Annual management of the Plan - 150€ per year

The above prices do not include VAT

The final cost will be the result of dividing the costs incurred by the number of product producers adhering to the Scheme.

Calendar:

- Dates of accession: open all year round
- Submission of the initial questionnaire within 30 days of application is a condition for joining the Plan.
- Annual delivery of measures by 20 June of each year. In the last year of the SPTE, the date may be brought forward in order to prepare the Plan's results report.
- Costs and invoicing dates:
 - o Costs:
 - 90 € incorporation into PEPE (costs of drawing up the Plan)
 - 150 € for each year of membership (monitoring and reporting costs)
 - o Billing period:
 - 90 € + 150 € together with the regularisation invoice for the year of joining the Scheme
 - 150 € together with the regularisation invoice for the following periods
- Review of preventive measures: at the request of Procircular, maximum frequency biannually

Companies that have previously participated in Prevention Plans will submit their prevention measures in the initial support and will be migrated to the Procircular format, from then on they will have to fill in the measures in the Procircular support.