

Procircular's Packaging Report Dictionary

What information does Procircular request in the annual packaging report template?

Below is a table listing the titles of each column in the report, accompanied by a brief description of the expected content. Additionally, the third column specifies for whom it is mandatory to complete the field.

Column title	Content description	Mandatory
Tax Identification Number (NIF)	The producer's tax identification number.	Optional
Article Reference (packaging format grouping)	A unique numeric or alphanumeric code identifying the packaging format of a product. This may correlate with format indicators from other EPR (Extended Producer Responsibility) schemes the producer is affiliated with. E.g. if you would like to declare a pack of bottles, this reference must be written in this field for all the lines: for the bottle, the cap, the label, and the film.	Mandatory (Detailed report)
Additional Article Information (EAN, SKU, etc.)	A unique numeric code identifying each component within a packaging format.	Optional
Article Description	A brief description of the product and its packaging format, e.g., Pack of 6 cartons.	Optional
Type of Product Contained	A description of the product categorized using the "Product Type" Master List. Choose from the dropdown options.	Mandatory (Detailed report)
Flow	The flow to which the packaging element belongs: Household, Commercial, or Industrial.	Mandatory
Type of use	Use of the packaging element: Single-use or reusable . It should be noted that when reusable containers are available, there may be elements that accompany the main container that are not reusable. E.g.: <i>returnable glass bottle, will have an aluminium, plastic or steel stopper which is not returnable because the stopper is single-use.</i>	Mandatory
Packaging function	Primary: when the contents of the product cannot be modified without opening or modifying the container, e.g. bottle, cap... Secondary: designed to constitute a grouping of several primary packages. Ex: cardboard box containing 6 bottles. Tertiary: designed to facilitate handling and transport of one or more packaging units: e.g. pallet shrink film.	Mandatory (Detailed report)
Packaging Type	Description of the packaging element. See PROCIRCULAR declaration excel tab: "Type of container". Select from the dropdown options.	Mandatory
Weight or Volume of product in the packaging (ml or g)	Weight in grams or in millilitres of the product contained in the pack element. When there are several packaging elements in a format, ALL lines shall be filled in. <i>Ex.1: The product weight will be 1l for the cap line, bottle line and label line.</i> <i>Ex.2: A pack of 6 litre bottles, the weight will be 6 litres for all lines equally, for the cap, bottle and label.</i>	Mandatory (Detailed report)
Packaging Weight (g)	Weight in grams of the packaging element.	Mandatory

Packaging units per format	Number of units of that packaging element containing a composition	If applicable
Total sales of the format (units)	Total sales for that reference expressed in units.	Mandatory
Horeca Sales (units)	Total sales, those destined for the HORECA channel.	If applicable
Auto-Import Sales (C/I) (units)	Of the total sales, those that are acquired by the producer of the product from a producer outside the national territory and will be used for the production process of the producer that acquired it.	If applicable
Material	Material of the packaging element. See PROCIRCULAR declaration excel tab "Materials". Select from the drop-down options.	Mandatory
Grouping of lines that compose a Multimaterial packaging	This field defines whether the packaging element material is composed of one or more materials. See PROCIRCULAR declaration excel tab: "Nomenclature". There you will find the different options that will later have an impact on the tariff and the ecomodulation. Ex: it can be mono-material or multi-material with EVOH >=5%.	If applicable
Recycled Material Content (%)	Amount of recycled material in the packaging element, as a % of the total weight of the packaging element.	If applicable
Color	To avoid penalty on the plastic material, please select the color of the container. Select from the drop down options.	If applicable
Hazardousness	Option to choose between Yes/No. When the product contained has hazardous or unhealthy characteristics or is harmful to the environment as classified under LER code 150110 and 150111.	Mandatory for Commercial and Industrial
Replacement of stock (units)	Number of reusable containers purchased during the year to replenish the year's losses or to increase sales	For reusable containers only
Shelf life (months)	Number of months that, on average, the packaging element is fit for use.	For reusable containers only
Cycles per year (rotations)	Number of times a container, within one year, is refilled, distributed, picked up and cleaned for reuse	For reusable containers only
Total stock (units)	Number of reusable containers at the producer's disposal	If applicable, reusable
Number of new (non-reconditioned) refill packs	Here, you must indicate, from the stock replenishment, which units have been acquired as newly manufactured, not coming from refurbishment.	If applicable, reusable
Comments	This field is free for your notes; Procircular will not take this information into account.	If applicable

Deadline for Declaration Submission: February 28, 2025

We are here to support you throughout this process. If you have any questions, please contact us at info@procircular.es, your account manager, or through our website: www.procircular.es.

Sincerely,
 The Procircular Team