



How to prepare the Household Packaging Report?

Key concepts

Household packaging refers to packaging for products intended for personal use or consumption, regardless of whether the packaging is primary, secondary, or tertiary, as long as it can be purchased by consumers in stores, regardless of the place of sale or consumption.

Examples of household packaging include:

Primary packaging:

- Plastic bottles for water, soft drinks, or milk.
- Beverage carton for juice or milk.
- Cans for food, beverages, or domestic aerosols.
- Cardboard boxes for cereals or cookies.
- Packaging for cosmetic products (creams, shampoos, etc.).

Secondary (grouping) packaging:

- Packs of soda cans wrapped in shrink plastic.
- Cardboard trays for grouping bottles.

Tertiary packaging (if it reaches the consumer):

- Cardboard boxes used for home deliveries if they reach the final consumer.

Service packaging:

- Shopping bags given to the consumer.
- Disposable cups for beverages.
- Trays or packaging for fresh food.

All of these must be included in the report

Sources of information

- If your company has previously reported to the Producer Register We recommend retrieving the most recent data from the Register to use as a baseline. Update this information with the corresponding sales, ensuring all the packaging types are accounted for.
- If your company has not yet reported to the EPR: You will need to create an inventory of the packaging placed on the market as described above. This includes type, material, average weight, and units sold in the previous year. You can download the declaration Excel sheet from the [Producer Portal](#). For reusable packaging, additional information will be required. More details can be found at this [link](#).

Procircular declaration Excel file and deadlines

Once this information has been collected, it is time to complete the **Procircular declaration Excel**. The declaration—with a deadline for submission of 28 February of the corresponding year—**will be prepared with sales data relative to the products commercialized on the domestic market in the previous year.**

[Submission Deadline: February 28](#)

We are here to assist you throughout this process. If you have any questions, please contact us via info@procircular.es, your account manager, or our website: www.procircular.es.

Sincerely,

Procircular Team

