

Practical Guide: Business Plan on Prevention and Ecodesign

This guide is intended to facilitate the flow of tasks to resolve all the issues surrounding the Prevention and Ecodesign Business Plans (the Plan) regulated in article 18 of Royal Decree 1055/2022 on packaging and packaging waste.

The first step is to check whether the company is obliged to participate in a Plan or whether it wants to participate on a voluntary basis. **Companies that are obliged** to submit a Business Plan for Prevention and Ecodesign (hereafter 'the Plan') are those that place on the market quantities in weight (tonnes) above the following thresholds **for all packaging** (household + commercial + industrial):

GLASS	STEEL	ALUMINIUM	PLASTICS	WOOD	PAPER/CARDBOARD	MISCELLANEOUS
250 t	50 t	30 t	20 t	20 t	15 t	300 t*

* If several materials are involved and each of them individually does not exceed the above amounts

To submit the Plan, whether you are obliged or want to do so voluntarily, you can do so in one of two ways; individually, or through a PRO.

The producer is the only one with the capacity to carry out the tasks of determining what type of prevention measures can be applied to their packaging; these will be their specific tasks in both an individual and a collective Plan. However, Procircular can take on a series of tasks that would otherwise have to be carried out by each company in an individual Plan.

WHAT DOES PROCIRCULAR DO IN THE COLLECTIVE PLAN?	SPECIFIC TASKS OF THE PRODUCER
<p>Drawing up the Plan and submitting it every 5 years, as well as responding to the possible requirements of the authorities and implementing the necessary control mechanisms.</p> <p>Write the final report reflecting achievements</p>	<p>Plan the measures you plan to implement, report on them and implement these improvements on your packaging.</p> <p>Submit the packaging declaration with all the necessary data.</p>

Procircular, as PRO, offers its member companies a Prevention and Ecodesign Business Plan ([click here to see the Plan](#)) in which you can participate by following the steps below:

- 1- Be a member of Procircular, have at least 1 active contract for any kind of packaging
- 2- [Log in Procircular's platform](#), and follow the steps on the Prevention Plan section, including the selection of at least 1 prevention measure form the questionnaire within it.
- 3- After completing the above steps, the company will have access in the Document section of the platform to the contract of adhesion signed by Procircular, and a certificate confirming its incorporation to the Plan.
- 4- The company must report annually on the measures planned and their degree of implementation for the 5-year duration of the Plan and collaborate with the control measures established in the Plan.*

5- Contribute to the costs of the Plan at the following rates, which, if modified, will be communicated before 15 September each year:

- Initial costs for the elaboration of the Plan - 90€ (one-off payment on joining the SPPE 2024-2028)
- Annual management of the Plan - 100€ per year

The above prices do not include VAT

The final cost will be the result of dividing the costs incurred by the number of product producers adhering to the Scheme.

Calendar:

- Dates of accession: open all year round
- Annual delivery of measures by 20 June of each year. In the last year of the SPTE, the date may be brought forward in order to prepare the Plan's results report.
- Costs and invoicing dates:
 - Costs:
 - 90 € incorporation into the Plan (costs of drawing up the Plan)
 - 100 € for each year of membership (monitoring and reporting costs)
 - Billing period:
 - 90 € + 100 € On the realization of the contract
 - 100 € together with the regularisation invoice for the following periods (31st march for each year)
- Review of prevention measures: at the request of Procircular, maximum frequency biannually

Companies that have previously participated in Prevention Plans will submit their prevention measures in the initial support and will be migrated to the Procircular format, from then on they will have to fill in the measures in the format facilitated by Procircular.

*This year, it will not be necessary to report the measures directly in the app; this will be done in the last quarter of 2026. However, we recommend monitoring the measures being implemented so far and the impact they have had.